

## Process to build, locate, or relocate in Cook County:

- 1) Obtain a Zoning Certificate and Flood Plain Map from Michael Felts or Chris Davis at the County Building/ Zoning Department located at 1200 South Hutchinson Avenue in Adel, Georgia. Zoning Certificates will determine lot size requirements based on zoning class of the property in question. Items needed for Zoning Certificate and Map:
  - a. Copy of a stamped and recorded plat of the property, unless property is a lot in an established Manufactured Home Park.
  - b. If platted after March 5, 2001 property must be:
    - \* 2.5 acres minimum in Agriculturally Zoning Districts.
    - \* 1 acre minimum in Residentially Zoning Districts.
  
- 2) Apply for well and/ or septic tank from the Cook County Health Department located at 200 N. Parrish Avenue in Adel, Georgia. Items needed for Health Department:
  - a. Zoning Certificate and Flood Plain Map from County Building/ Zoning Department.
  - b. Copy of a stamped and recorded plat of the property, unless property is a lot in an established Manufactured Home Park.
  
- 3) Apply for a 911 address. If property is in the County, Cities of Sparks, Cecil, or Lenox contact Denny Folsom for an address at 229-896-4464. If property is in City of Adel, contact Michael Felts or Chris Davis at the Cook County Commissioners Office at 229-896-2266.
  
- 4) Apply for a Mobile Home Placement Permit or a Building Permit from Michael Felts or Chris Davis at the Building/ Zoning Department located at 1200 S. Hutchinson Avenue in Adel, Georgia. Items needed:
  - a. Copy of the well and/ or septic tank permit(s).
  - b. Set of complete building plans, if site built home.
  - c. Manufactured home information (make, model, & size), if applicable.